



CHATRAPUR WOMEN'S DEGREE COLLEGE

CHATRAPUR-761020, GANJAM, ODISHA

Request for Quotation (RFQ) to Select Supplier for

Installation of IT equipment at the college as per Ref No- 202469785168k Govt. of Odisha.
Dept. of Higher Education dt: 05.03.2025.

RFQ No: 163/CWC/25

Dated: 13.6.2025

Scimita Mishra

*Principal in Charge cum
Secretary of Chatrapur
Women's Degree College*

ISSUED BY:

**Principal I/C cum Secretary
Chatrapur Women's Degree
College Chatrapur-761020
Ganjam, Odisha**

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SECTION 1: SCHEDULE OF RFQ

Sl. No.	Particulars	Details
1.	RFQ No.	163/CWC/25
2.	Date of Issue of RFQ	13.6.2025
3.	Name & Address of the RFQ issuer	Principal , Chatrapur Women's Degree College, Chatrapur-761020,Ganjam,Odisha Contact No.:-9861144233 Email id:-degreewomensctp@gmail.com
4.	Scope of Work	Supply and Installation of IT equipment at the college as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025. at the premises of Chatrapur Women's Degree College, Chatrapur-761020,Ganjam,Odisha
5.	Method of Selection	Least Cost Selection Method
6.	Last date for Submission of Quotation	23.6.2025
7.	Date of Opening of Technical Bid	25.6.2025(At 11.00 A.M)
8.	Date of Opening of Financial Bid	25.6.2025(At 02.00 P.M)
9.	Earnest Money Deposit (EMD Refundable for unsuccessful Firms)	Rs.13,500/-
10.	Performance Security (To be Submitted by Lowest 1 Firm Only)	5% of L 1 estimate value
11.	Address for Submission/Opening of such Quotation	Chatrapur Women's Degree College, Chatrapur-761020,Ganjam,Odisha
12.	Cost /fee of Tender Documents	<ul style="list-style-type: none"> • Tender document is free of cost. • Tender documents can be downloaded from the college website i.e. www.chatrapurwomensdegreecollege.org.in or through college Mail

SECTION 2 : NOTICE OF INVITATION

The Principal, Chatrapur Women's Degree College, Chatrapur, Ganjam hereby invites quotation from reputed eligible firms located within State of Odisha to select supplier for Supply and Installation of IT equipment at the college as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025. at the premises of Chatrapur Women's Degree College, Chatrapur-761020,Ganjam,Odisha.

- 1.** Firm will be selected under "Least Cost Selection" method as per criteria mentioned in the RFQ document.
- 2.** The proposal must be complete in all respect as specified in the RFQ document and must be accompanied with the required financial instruments as specified in the RFQ.
- 3.** The EMD should be submitted in form of a Demand Draft in favour of "Principal, Chatrapur Women's Degree College, Chatrapur" Payable at "Chatrapur" drawn in any scheduled commercial bank, without which the quotation will be rejected.
- 4.** Performance security is to be submitted after issuing of LO 1 (Letter of Intent) to the L1 bidder.
- 5.** The quotation will be opened in the presence of the designated/ authorized representatives of the interested firm on the scheduled date & time at the specified address as mentioned in the "Schedule of RFQ". Designated/authorized representatives of the interested firm may attend the meeting with due authorization letter on behalf of their firm.
- 6.** Interested firms may obtain the RFQ document from the official website of the college [**www.chatrapurwomensdegreecollege.org.in**](http://www.chatrapurwomensdegreecollege.org.in) or **through college mail** and submit their sealed quotation as per the instructions mentioned in the RFQ document.
- 7.** The interested firms must accept all technical / commercial terms & conditions mentioned in the RFQ document.
- 8.** The Principal, Chatrapur Women's Degree College, Chatrapur reserves the right to cancel the RFQ at any point of time without prior notices.

SECTION 3 : SCOPE OF WORK

1. The Scope of Work must fulfill the requirements of the college like; the selected supplier must supply and install IT equipment within the specific dateline e.g. within fifteen (15) days of issue of the "Supply Order".
2. The supplier must deliver and install required items at the college campus and no further time should be allowed for supply of the required goods without any valid reason and without the approval of the principal.
3. Once all IT equipment as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025. are installed by the supplier at college campus, the training and demonstration of all equipment must be given by the supplier.
4. After installation, training and demonstration of the all equipment are finished; if any issue arises with the item, then the principal of the college should immediately report in writing to the supplier.
5. After all issues are resolved, the supplier will submit the invoice to the college& the college will initiate the payment process within 15 working days of installation of all IT equipment as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025.

SECTION 4: INSTRUCTIONS TO INTERESTED FIRMS

1. PRE-QUALIFICATION CRITERIA

The participating firms must produce copies of all the required supportive documents / information as part of their proposal, failing which the same proposal shall be summarily rejected.

Sl. No	Basic Requirement	Specific Requirement	Supporting Documents Required
1.	Legal Entity	<p>Firm must be a Company as registered under the provisions of the Indian Companies act. Or</p> <p>A Partnership Firm registered under the Indian Partnership Act. Or</p> <p>A Limited Liability Partnership registered under the limited Liability Partnership Act. Or</p> <p>A Sole Proprietorship Firms.</p>	<ul style="list-style-type: none"> • Certificate of Incorporation/ Registration. • Partnership deed • GST Registration • PAN
2.	Experience	Interested firms altogether must have supplied goods as mentioned in the RfP at least once to any of the Offices / colleges/ universities.	Supply Order copies.
3.	Turnover	During last three financial years i.e. FY 2021-22, 2022-23, 2023-24, the average annual turnover of the interested firm should not be less than 10% of the cost estimated by the college.	<ul style="list-style-type: none"> • Audited balance sheet and “Profit & Loss account “along with all schedules certified by a practicing Chartered Accountant. • Acknowledgement of Income tax returns.
4.	EMD (EMD of Unsuccessful firms will be returned immediately)	The interested firm should submit EMD of Rs.13,500 /-	Demand Draft in favour of “Principal, Chatrapur Women’s Degree College, Chatrapur Payable at Chatrapur
5.	EMD relaxation criteria	Firms registered under MSME as manufacturer for the particular company/make of the tender item for which the tender is being submitted are exempted from the EMD.	Bid Security declaration and MSME/Start Ups proof.

6.	Performance Security	5% of the L 1 value.	Demand Draft from a scheduled commercial Bank Or A Fixed Deposit Or A Bank Guarantee pledged in the name of "Principal, Chatrapur Women's Degree College, Chatrapur
7.	Blacklist	The Firm should not have been Banned / blacklisted / debarred/ Suspended by the World Bank / Central Govt./ State Govt. / Central or State PSU Origination /Central or State Govt. Universities or Colleges.	Self-Declaration from the Firm as per the prescribed format mentioned at "FORM –T 4."

2. VALIDITY OF QUOTATION

- The quotation submitted by the interested firms will remain valid for one year.
- The selected firms must Supply and Install all IT equipment. As per the approved rate and within 15 days of receipt of the "Supply Order" from the college.
- Deviation from this may lead to disengagement of the selected firm and firm secured L2 position may be invited to install all IT equipment as per the terms and conditions of the RFQ.

3. SUBMISSION OF QUOTATION

- Interested firms are advised to study carefully all instructions, forms, terms & conditions and other important information mentioned in the RFQ document.
- Each page should be signed with official seal of the authorized person.
- The quotation must be complete in all respect, properly indexed and hardbound.
- A sealed master envelope bearing the name, address, phone number and email id of firm along with the RFQ name & number should contain two separate sealed envelopes i.e:
 - 1) Technical Quotation(Bid)
 - 2) Financial Quotation(Bid)
- The sealed "Technical Proposal" must contain the required supporting documents as per the sequence mentioned below:
 - ✓ EMD through Demand Draft.
- a) However; Micro, Small & Medium Enterprises registered with MSME / NSIC with valid category wise certificate of manufacturing for the particular Company/ Make of the tender item for which the tender being submitted are exempted from the EMD. must have the valid & category wise valid registration certificate on the date of opening of tender.
- b) EMD deposited by the unsuccessful firms will be returned immediately.

c) EMD deposited by the selected firm will be returned after submission of "Performance Security".

✓ **FORM T 1:** Technical Quotation Submission Form

✓ **FORM T 2:** Organization Details along with:

i) Copy of Certificate of Incorporation/ Registration

ii) Copy of PAN

iii) Copy of Goods and Services Tax Identification Number (GSTIN)

➤ **FORM T3:** Experience Details,

➤ **FORM T4:** Self declaration from the firm confirming not having been banned/blacklisted/ debarred/suspended.

➤ **FORM T5:** Technical Specifications Compliance Sheet.

➤ **FORM T6:** Financial Turnover Details along with:

• Copies of audited balance sheet, Profit & Loss account and all schedules certified by the Chartered Accountant.

• Copies of IT Return for the last three financial year i.e FY 2021-22, 2022-23, 2023-24

• **FORM F 1:** Financial Quotation(Bid) Submission Form.

✓ The sealed "Financial Bid" must contain:

• The prices and other information having a bearing on the price shall be written both in figures and words in the prescribed form.

• No alteration / modification / overwriting / corrections in the format shall be accepted.

• The sealed proposal must be delivered at the specified address as per the "Schedule of RFQ" through Speed Post/Registered Post / Courier only. The Principal shall not be responsible for

postal delay or delay due to any unforeseen situation. Submission of quotation through any other mode will not be accepted.

4. OPENING OF QUOTATION

✓ Sealed envelope containing the quotation will be opened by the principal in presence of the firm/their representative at the location, date and time specified in the RFQ document.

✓ Only one representative with proper authorization letter from the participating firm will be allowed to attend the RFQ opening meeting.

5. DIS QUALIFICATION/REJECTION OF QUOTATION

The quotation is liable to be disqualified in the following cases as listed below:

➤ Quotation not conforming to the eligibility criteria and not submitting the required documents as mentioned in the RFQ".

➤ Submission of forged documents.

- Quotation submitted without EMD.

Quotation not submitted in accordance with the procedure and formats as prescribed in the RFQ.

- Quotation received in incomplete form.
- Quotation received after due date and time.
- Quotation which is not accompanied by all the required documents/information.
- Firm trying to influence the quotation evaluation process by unlawful / corrupt/fraudulent means at any point of time during the bid process.
- Price quoting in any irrelevant papers, documents, presentation etc except "Financial Quotation"
- If in case of a firm or any person acting on its behalf indulges in corrupt/fraudulent practices.
- Any other condition / situation which holds the paramount interest of the PRINCIPAL during the overall selection process.
- The principal reserves the right to annul any/all of the quotation received, at any point of time with/without assigning any reasons thereof.

6. EVALUATION OF QUOTATION

A two-stage process will be adopted as explained below for evaluation of the quotation:

A. Technical Evaluation

- Technical evaluation of the quotation will be done to determine whether the quotation complies with the prescribed eligibility conditions and the requisite documents/ information/ financial instruments have been properly furnished by the firm.
- Technical compliance as submitted along with the quotation will be done to determine whether the Brand & model, proposed by the interested firm consists of all required minimum specifications as per the specifications given by DHE (Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025.) at "Form T 5" of the RFQ document.

B. Financial Evaluation

- The financial quotation of the technically qualified firms only shall be opened at this Stage in the presence of the technically qualified firm/their authorized representative on the scheduled date and time as mentioned in the RFQ document.
- "Least Cost Selection Method" will be followed.
- The firm, who submits the lowest financial price proposal shall be declared as the "L1" bidder and shall be communicated for further process leading to issue of "Supply Order".

7. AWARD OF CONTRACT

- The L1 bidder will be notified by the PRINCIPAL in writing by issuing a "Letter of

Intent" and will be asked to acknowledge the "Letter of Intent (LoI)" and to submit the "Performance Security" within 7 days of issuance of the LoI".

- The "Performance Security" is unconditional and irrevocable.
- Performance Security amount is mentioned at Para 1 of "Section 4" and the Performance Security must remain valid till warranty period of the goods.
- After receiving the acknowledgment of LoI along with the "Performance Security", the PRINCIPAL will issue the "Supply Order to the selected firm", for their requirement as specified in the RFQ document.
- After issue of "LoI" or after receipt of the acknowledged "LoI", if due to any reason(s) the L1 bidder withdraws its willingness to supply the required goods then the EMD/Performance Security deposited by the same firm will be forfeited by the PRINCIPAL and firm securing the L2 position in the financial bid will be awarded with contract, after submission of the required Performance Security amount & EMD.
- Once the Supply Order is issued by the college, the firm concerned must supply and install the required number of items within 15 days from the date of issue of the supply order. No further time will be allowed without any valid reason and without prior approval of the same from the Principal.

8. GENERAL TERMS & CONDITIONS

➤ Conflict of Interest Exists in The Event of:

- Firms who have a business or family relation with the PRINCIPAL, directly or indirectly.
- Practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The interested firms are to be careful so as not to give rise to a situation where there will be any conflict of interest with the PRINCIPAL as this would amount to their disqualification and breach of contract.

➤ Disclosure:

- Firm has an obligation to disclose any actual or potential conflict of interest. Failure to do so will lead to disqualification of the bidder or termination of its contract.
- Firm must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the firm, including but not limited to appointment of any officer such as a receiver in relation to the firm's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- Firm must disclose if they have been convicted of, or are the subject of any proceedings relating to:
 - ✓ A criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct.
 - ✓ Corruption including the offer or receipt of an inducement of any kind in relation to

obtaining any contract.

- ✓ Failure to fulfill any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

➤ **Anti Corruption Measure:**

- Any effort by firm(s) to influence the PRINCIPAL in the evaluation and ranking of financial Bid, and recommendation for award of contract, will result in the rejection of the quotation.
- A recommendation for award of contract shall be rejected if it is determined that the recommended firm has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the PRINCIPAL shall reject the proposal and disqualify it from participating in any related RFQ process.

➤ **Force Majeure:**

- "Force Majeure" means an event beyond the control of the selected firm and not involving the selected firm's fault or negligence and not foreseeable. Such events may include wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the selected firm, which prevents or delays the execution of the order by the selected firm.
- If a Force Majeure situation arises, the selected firm shall promptly notify PRINCIPAL in writing of such condition, the cause thereof and the change that is necessitated due to that prevailing condition. Until and unless otherwise directed by the PRINCIPAL in writing, the selected firm shall continue to perform its obligations as per the RFP terms & conditions as far as possible and shall seek all reasonable alternative means for delivering performance not prevented by the Force Majeure event.
- The selected firm shall inform the PRINCIPAL in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, PRINCIPAL reserves the right to cancel the contract without any obligation to compensate the selected firm in any manner for what so ever reason.
- The PRINCIPAL and the selected firm shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract.

➤ **Governing Laws:**

- Any unjustified and unacceptable delay in delivery shall render the selected firm liable for liquidated damages and thereafter the PRINCIPAL holds the option for cancellation of the contract for pending activities and completes the same through any other firm(s) who participated in the RFQ process by awarding the same contract to L 2 bidder in the financial bid.
- In such case of premature cancellation, the contract the PRINCIPAL reserves the right to withhold the Performance Security.
- The rights and obligations of the PRINCIPAL and the selected firm under this contract will be governed by the prevailing laws of Government of India and Government of Odisha only.
- Any legal disputes are subject to the jurisdiction of Ganjam District only.

SECTION 5: FORMS

FORM T1: TECHNICAL BID SUBMISSION FORM

To

The Principal

Chatrapur Women's Degree College, Chatrapur.

Sub: Submission of Technical Bid to select supplier for Supply and Installation of all IT equipment as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025 at the college premises.

REF: RFQ No:1 63/CWC/25 Dated: 13.6.2025

Dear Madam/Sir,

I, the undersigned, offer to participate in the selection process to select supplier for "Supply and Installation IT equipment as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025 at the college premises, in accordance with your "RFQ No: 163/CWC/25 Dated:13.6.2025

I here by submit Technical Bid, which includes EMD, Technical Bid and Financial Bid sealed in separate envelopes. I, hereby declare that all the information and statements made in the Technical & Financial Bid are true and correct. I accept that any misinterpretation contained in it may lead to disqualification of my Quotation.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the RFQ document. In case any provision of this RFQ is found violated, then your College shall without prejudice to any other right or remedy beat liberty to reject our quotation including forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORM T2: ORGANISATION'S DETAILS

Sl.No	Particulars	Details
	Name of the Firm	
	Type of Firm (Proprietary/ Partnership/ Pvt. Ltd./Public Ltd/Sole Proprietorship)	
	Date of Establishment and Experience in business (In number of years)	
	Registered office Address & Complete postal address	
	Local office in Odisha(along with address &contact Details).	
	Telephone & e-Mail id of authorized person	
	G.S.T. Registration No.	
	PAN No.	
	Willing to carry out assignments as per the scope of work of the RFP(Yes/No)	
	Willing to accept all the terms and conditions as specified in the RFP (Yes/No)	

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORM T 3: EXPERIENCE DETAILS

Sl No	Name of the University/College/Department/Office to whom materials supplied	Quantity of the material supplied	Date of Receipt of work order with reference number	Date of supply of Goods/Items/Completion	Remarks
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10					

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORM T 4: SELF DECLARATION FOR NOT BLACK LISTED

To
The Principal,
Chatrapur Women's Degree College, Chatrapur

Sub: Self declaration for not black listed.

Ref: RFQ No: 163/CWC/2024-25 Dated: 13.6.2025

Sir,

I/We..... here by confirm that our firm has not been Banned / blacklisted/ debarred/suspended by the World Bank/Central Govt. /State Govt./ Central or State PSU Origination/Central or State Govt. Universities or Colleges.

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORM T 5: Minimum Required Specifications Compliance Sheet

Interested firm(s) must confirm that, the make and model they are proposing to supply & install is satisfying the below mentioned minimum required technical specifications. Deviations (if any) from the below mentioned minimum required technical specifications, must be clearly indicated by the interested firm(s).

1.

Minimum Required Specifications DESKTOP COMPUTERS			
Items	Specification	Compliance (Yes/No)	Deviations if/any
Cabinet form factor	Tower/Micro tower (15.1 to 26 liters)		
Chipset Number	Intel H670/Intel H770 or Higher chipset		
Processor Make	Intel		
Processor	*86 64-bit architecture		
Processor Generation	13 or Higher		
Processor Description	Intel Core i3 or Higher		
Processor Number	Intel Core i3 13100 or Higher		
Number of Cores and Threads per Processor	Max Turbo Frequency 4.5Ghz, Minimum 4 Cores and 8 Threads or Higher		
Operating System	Windows 11 Home Factory Preloaded		
RAM Size (GB)	DDR-4 8GB 3200 (16*1) or higher (2 DIIM Slots)		
RAM Expandability up to (using spare DIMM Slots in GB)	64 GB or Higher		
Integrated Graphics	Intel UHD Graphics 770 or Higher		
Supported for discrete NVIDIA/AMD Graphics card up to 6GB	Yes		
Type of Drives used to populate the Internal Bays	NVMe SSD		
Total HDD capacity (GB)	NA		
Total SSD capacity (GB)	512GB NVMe SSD		
Optical Drive	Optional		
Drive Bays	Two 3.5" (2.5") HDD		
Slots for Up gradation	1 PCI Express 4.0 * 16, 1 PCI Express 3.0* 1, 1 PCI (Full Height), 2 M 2 Slots for WLAN & SSD		
LAN	LAN: Integrated 10/100/1000M		
Ports and Connectors	Front: 1 headphone/microphone combo: 3 super Speed USB 5Gbps signaling rate: 2 super speed USB 10Gbps Signaling rate: 1 USB Type-C total 6nos USB in front for easy access connector: 1 RJ-45:1 DP: 2 USB 2.0		
Firmware Trusted Platform Module	TPM 2.0		
Hardware security lock slot	Security lock slot		
Power supply	180-260Watt Internal power supply with minimum 90% efficiency		
	Bidder should submit OEM bid specific authorization & the same authorization may be verified by the respective OEM if required.		

Certification	OEM must have the ISO 9001,14001, ISO 20001, ISO 27001 certificate		
	Microsoft windows, Energy star 8.0 certificated		
	Bidder should submit BIS, BEE, EPEAT, UL, RoHS Certificate of products at the time of participation of the Bid		
Keyboard Mouse	USB keyboard: USB Optical Mouse		
Monitor	19.5" LED Display with CTO certified and same must be belongs to the same OEM		
Years of Warranty	3-year Onsite Warranty		

600 VA Line Interactive UPS Specifications

Feature	General Specification	Compliance(Yes/No)	Deviations if/any
UPS capacity (total)	600VA/360W		
Input Voltage	230 VAC nominal		
Input Frequency	45-65 Hz		
Brownout Transfer	145 VAC typical		
Over voltage transfer	290 VAC typical		
Voltage on Battery	230 VAC typical (stepped approximated sine wave)		
Frequency- on Battery	50Hz typical		
Transfer Time	@50 Hz: 6 ms typical, 10 ms max		
Air Ventilation	Should have side and back honey bee perforation for heat dispersion		
Protection from Humidity & Dust	UPS should have conformal paint coating on PCB for Insulation for Dust and Humidity		
Battery saver option	UPS should have Battery saver option to increase the life of the Battery up to 5 years		
No Load Shutdown	UPS should work on loads of 2-3 watts also		
AC surge protection	Full time, 160 joules		
Automation Restart of UPS	In case the UPS backup is totally drained and automatic switched off, when the grid power resumes the UPS should Auto start without human interference		
Type (Maintenance free)	12 V. 7.2 Ah		
Typical recharge time 4.6 hours	4.6 hours		
Operating Temperature	0 ° C to 40° C		
Storage Temperature	-15° C to 45° C		
3 power outlets	With battery backup and surge protection		
Power cord	1.2 meters		
Runtime for single PC load (60W +_ 15 W)	27min (normal mode)		
Runtime for workstation PC load (1000W +_ 15 W)	13 min (normal mode)		
Battery saver (to save on	Thru toggle button on front panel		

battery life)			
Certification	BIS		
Designed and manufactured in India	Yes		
Warranty	2 Years		

2.

Type	Minimum Required	Specifications	Compliance (Yes/No)	Deviations
GENERIC	Description of stores	Multifunction machine with minimum 1 yr onsite warranty including cartridge and power cord/adopter		
	Core function	Print, scan and copy		
	Print Technology	Laser		
	Cartridge Technology	Composite cartridge		
	Type of printing	Monochrome (Black)		
	RAM size (MB)	256		
	Storage Capacity (GB)	0		
	Feature	Fax		
PRNTING	Operating system compatibility	Windows 10 and above, Linux, Mac OS, Windows Server		
	Print paper size	A4 and Legal		
	Minimum print speed per minute as per ISO/IEC 24734 in A4 size - Monochrome (Black) (in PPM)	26 to 30		
SCANNING	Auto duplex printing/ coping (2-sided Feature)	Yes		
	Maximum scan area (platen/flatbed size)	A4 and Legal		
	A4 scan speed- color (image per minute) @ 300 x 300 dpi	11 to 20		
	Scan to function	Email		
COPYING AND PAPER HANDLING	A4 scan speed- color (image per minute) @ 300 x 300 dpi	11 to 20		
	Reduction and enlargement features	Yes		
	Original document feeder type (For scanning and copying)	Automatic document feeder (ADF)		
	Feeder capacity (Number of sheets) (For scanning and copying)	31 to 40		
	Number of main paper tray	1		
	Total paper tray combined capacity at 75 GSM	101 to 200		
CONNECTIVITY	Bypass tray capacity	No		
	Connectivity	USB port, Ethernet port, Wi-Fi		
	Accessories provided	USB cable		
	Minimum yield of the	700		

PERFOMANCE	cartridge/ Toner supplied with machine as per IS/ISO/IEC:19752/2017 for black (Number of prints)			
	Minimum duty cycle (Number of prints/month)	10,000 to 20, 000		
POWER	Power supply	Single phase AC 220-240 V, 50-60 Hz		
	Maximum power consumption (in Watt)	1300		
ENVIRONMENTAL	Minimum operating temperature (Deg. C)	10		
	Maximum operating temperature (Deg. C)	30		
	Minimum operating Humidity (%RH)	20		
	Maximum operating Humidity (%RH)	80		
DIMENSION	Standard machine weight with single tray (in Kg)	11		
CERTIFICATION	BIS CRS compliance	Yes, as per IS 13252 (Part 1)		
	Maximum number of prints covered under product warranty (whichever is earlier)	30,000		
	EPR registration in respect of the manufacturer / authorized importer as per E waste rules as amended up to date	Yes		
	Agree to provide a copy of EPR registration certificate to the buyer on demand	Yes		

3.

Type	Minimum Required	Specifications	Compliance (Yes/No)	Deviations
General Features	Screen Size	65		
	Brightness (CD/m2)	350Nits or better		
	Contract Ratio	1200:1		
	Response Time (ms)	8.0		
	Display resolution (H x V, pixels)	3840 x 2160		
	HDR (High Dynamic Range) compatibility	Yes (HDR10, HLG)		
	Aspect Ratio	16:9		
	Portrait/Tilt compatibility	YES		
	Dimming type	Frame Dimming		

Display features	Display Device	LCD		
	Panel Type	IPS		
	Backlight Type	Direct LED		
	Color gamut (NTSC)	69%		
	Operation time	16/7		
	Haze (%)	1%		
	Viewing Angle (Right/Left)	178 (89/89) degree		
	Viewing Angle (up/Down)	178 (89/89) degree		
	HDMI signal	4096x2160p (24,50,60 Hz), 3840 x 2160p (24,25,30, 50,60 HZ), 1080p (30,50,60 Hz), 1080/24p,1080i (50,60 Hz), 720p (30,50,60 Hz), 720/24p, 576p, 576i480p, 480i		
Audio Specs	Speaker Position	Down Firing		
	Audio Power Output	10W x 10W		
Professional features	Pro settings			
	HDMI auto wake up			
	Operating system			
	On-board storage (GB)			
	RAM			
Network Specs	Wi-fi Certified	Yes		
	Wireless LAN	Integrated		
Convenience features	USB playback codes	MPEG1:MPEG1/MPEG2 PS:MPEG2/MPEG2 WEBM:AV1/AC4/OGG/A AC		
	On screen Clock	Yes		
	Sleep Timer	Yes		
	On/Off Timer	Yes		
	Chrome cast built-in	Yes		
	Apple Airplay	Yes		
Control Specs	IP Control	Yes		
	RS-232C control	Yes		
	HDMI-CEC	Yes		
	HDCP	HDCP 2.3 (for HDMI 1/2/3)		
Inputs and				

Outputs	Composite Video Input (s)	1 (side, Mini jack)		
	HDMI inputs total	3 (3side)		
	Analog Audio Input (s) (Total)	1 (side Analog Conversion)		
	Digital Audio Output (s)	1 (Side)		
	USB ports	2 (Side)		
	Ethernet inputs	1 (side)		
Design features	VESA x Hole pitch (W x H)	300 x 300 mm		
Environment Specs	Rated power consumption	226 w		
	Power consumption (in standby)	0.5 W		
	Dynamic Backlight control	Yes		
	Power saving Mode/ Back Light off Mode	Yes		
Measurements	Dimension of TV without Stand (W x H x D)	1462 x 842 x 71 mm		
	Dimension of TV with Stand (W x H x D)	1462 x 912 x 338 mm		
	Dimension of package carton (W x H x D)	1588 x 965 x 184 mm		
Weight	Weight of TV without stand	20.4 Kg		
	Weight of TV with stand	21.3 Kg		
	Weight of package carton (Gross)	28 Kg		

Yours faithfully

Authorized Signatory of the firm with Date and Seal

FORM T 6: FINANCIAL TURNOVER DETAILS

Financial Turnover of the Organization during Last Three Financial Years (Certified by a Practicing Chartered Accountant)

Sl. No	Financial Year	Turnover in Rs.
1.	2021-22	
2.	2022-23	
3.	2023-24	

Average Annual Turnover for the last three years (INR)

Average Annual Turnover for the last three years (INR)

Name of the C A Firm:

Firm Registration No.:

Name of the Chartered Accountant: Membership No.:

Signature with Seal:

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORM F 1: FINANCIAL BID SUBMISSION FORM

To
The Principal,
Chatrapur Women's Degree College, Chatrapur.

Sub: Submission of Financial Bid to select supplier for Supply and Installation of all IT equipment as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025 at the college premises.

REF: RFQ No: 163/CWC/2024-25 Dated: 13.6.2025

Dear Madam/Sir,

I, the undersigned, hereby submit the financial Bid to select supplier for Supply and Installation of all IT equipment as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025 at the college premises in accordance of RFQ No: CWC/2024-25 Dated: 13.6.2025

I, hereby declare that all the financial figures mentioned in the Financial Bid is true and correct. I also accept that any misrepresentation of financial facts and figures may lead to disqualification of my Quotation.

Sl. No.	Name of the items	Company/ Make	Quantity	Unit rate in fig. (Rs.) Excluding GST	Total Rs. Excluding GST
1.	Desktop Computers	HP/Dell/Lenovo/Any other reputed brand	06		
2.	600 VA Line Interactive UPS	Luminous/Microtek/HP/ Any other reputed brand	06		
3.	Other Charges				
Sl. No.	Name of the items	Company/ Make	Quantity	Unit rate in fig. (Rs.) Excluding GST	Total Rs. Excluding GST

Sl. No.	Name of the items	Company/ Make	Quantity	Unit rate in fig. (Rs.) Excluding GST	Total Rs. Excluding GST
1.	Printer	Sharp/ Canon/HP Any other reputed brand			
2.	Other Charges if any				

1.	LED TV (65 inch)	Sony/LG/Samsung/ any other reputed brand			
2.	Other Charges if any				

(A) Total value (without GST): Rs-----, % of GST: -----, GST amount : Rs -----

(B) Total Value (Including GST) Rs._____ Note:

1) Amount mentioned in “A” Total value will be considered for the financial Bid evaluation.

Tax amount will not be considered for evaluation.

2) Unit Rate/Value must be quoted exclusive of any Tax and duties. Tax percentage and Tax amount should be mentioned separately. The price Bid will be evaluated as per total value of the all IT equipment as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025 exclusive of Taxes and duties.

Yours faithfully,
Authorized Signatory of the firm with Date and Seal

SECTION-6

(Certificate of willingness to be submitted by all firms)

To
The Principal
Chatrapur Women's Degree College, Chatrapur.

Sub: Submission of Willingness certificate for Supply and Installation of all IT equipment as per Ref No- 202469785168k Govt. of Odisha. Dept. of Higher Education dt: 05.03.2025 at the college premises.

Madam/Sir,

I am to inform you that my firm (name of the firm with address) is ready to supply & Install of all IT equipment as per specification of Govt. of Odisha. Dept. of Higher Education, throughout the State of Odisha within 15days of receipt of work order from the colleges, if my firm is elected as L1, bidder during selection of tender. In the event of my firm's failure to supply and install the required items in the selected L1 cost, my EMD/Performance Security will be forfeited.

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

ANNEXURE-1
(PROPOSAL SUBMISSION CHECK LIST)

Sl. No	Description	Submitted (Yes/No)
1.	Earnest Money Deposit (EMD)	
2.	Copy of Certificate of Incorporation / Registration	
3.	Copy of Goods and Services Tax Identification Number	
4.	Copy of PAN	
5.	CA audited copies of Profit & Loss Account and Balance Sheet along with all schedules	
6.	Copies of IT Returns for the last three financial years	
7.	Technical Bid Submission Form	
8.	Organization's Details	
9.	Experience Details	
10.	Self-Declaration for not having been blacklisted	
11.	Technical Specifications Compliance Sheet	
12.	Financial Turnover Details	
13.	Financial Bid Submission Form	
14.	Certificate of willingness to be submitted by all firms	

Yours faithfully

Authorized Signatory of the firm with Date and Seal